

Appendix 10 :
Format for Mandatory Disclosure as per AICTE Norms

	Mandatory Disclosure Updated on	16/08/2016
1	AICTE File No.	1-2603775
	Date & Period of last approval	2016-17
2	Name of the Institution	Shri Guru Ram Rai Institute of Technology & Science Dehradun
	Address of the Institution	Patel Nagar Dehradun
	City & Pin Code	Dehradun – 248001
	State / UT	Uttarakhand
	Phone number with STD code	91-135-2721763
	FAX number with STD code	91-135-2721762
	Office hours at the Institution:	10.00 a.m. to 5.00 p.m.
	Academic hours at the Institution :	10:00 a.m. to 5:00 p.m.
	Email:	info@sgrrits.org
	Website	www.sgrrits.org
	Nearest Railway Station (dist in Km)	Dehradun Railway Station 4 km.
	Nearest Bus Stand	ISBT Dehradun 4 km.
	Nearest Airport (dist in Km)	Jolly Grant 30 km.
3	Type of Institution	Private-Self Financed
	Category (1) of the Institution	Non Minority
	Category (2) of the Institution	Co-Ed
4	Name of the organization running the Institution	Shri Guru Ram Rai Education Mission, Dehradun
	Type of the organization	Trust
	Address of the organization	Shri Guru Ram Rai Darbar Sahib, Dehradun – 248001
	Registered with	Society Act (Reg. No. 323/1952-1953)
	Registration date	16-3-1956
	Website of the organization (Society or Trust website)	www.sgrrdarbar.org
5	Name of the affiliating University	Uttarakhand Technical University, Dehradun

	Address	Uttarakhand Technical University Government Girls Polytechnic Post Office, Chandanwadi, Prem Nagar Sudhowala, Dehradun (Uttarakhand) Pin – 248007
	Website of the university	www.uktech.ac.in
	Latest affiliation period	2016-17
6	Name of Principal / Director	Prof. (Dr.) Preeti Kothiyal
	Exact Designation	Professor - Director
	Phone number with STD code	91-135-2721763
	FAX number with STD code	91-135-2721762
	Email	koti.preety@rediffmail.com
	Highest Degree	Ph.D.
	Field of specialization	Pharmacy

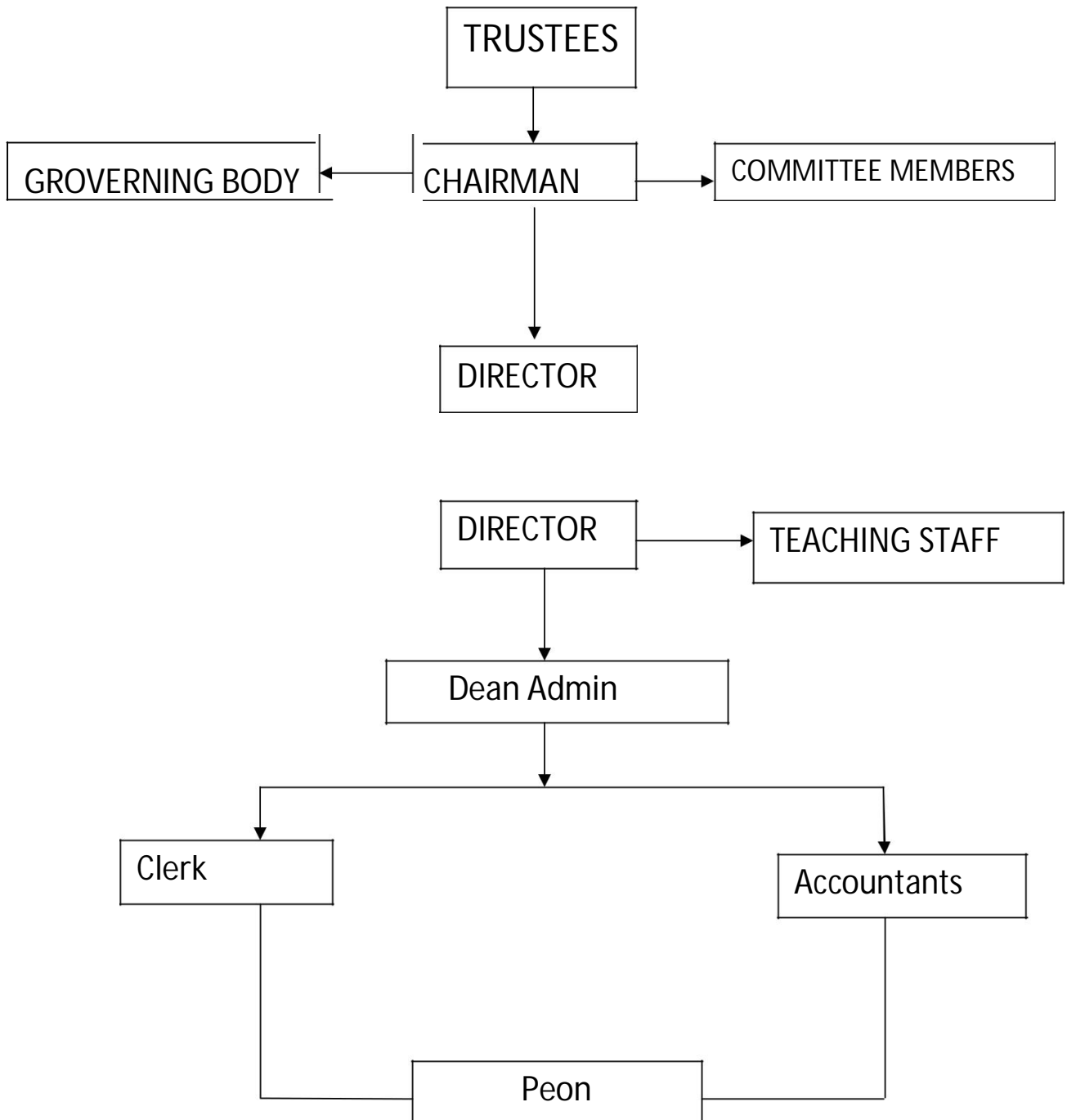
7. Governing Board Members List

Sr. No.	Name of the Directors / Member	Designation	Address
1	Shri Mahant Devendra Das Ji Sazzada Nashin	Manager	Darbar Shri Guru Ram Rai Ji Maharaj Jhanda Mohalla Dehradun, Uttarakhand
2	Shri SC Dobhal	President	44/11 Vasant Vihar Dehradun
3	Dr. RP Dhynai	Vice President	HNB Marg Kotdwar Distt. Pauri Gharwal
4	Shri Manoj Kumar Bhatt	Member	88 Vikas Marg Pauri Ghawak Uttarakhand
5	Mr. GS Rana	Member	89 Saket Colony Ajabnpur kalan Dehradun
6	Shri NP Nawani	Member	25-C OCS Apartment mayor Vihar Phase – I Ext. Delhi
7	Ms. Veena Rawat	Member	96, Block – 1 Chukhuwala Dehradun
8	Mr. Ram Naresh	Member	32, A/77 Park Road Laxman Chownk Dehradun

8. Academic Advisory Body –

1	Prof. (Dr.) Preeti Kothiyal
2	Mr. GD Makkar
3	Mr. Pradeep Semwal

9. Organization Chart –



Student feedback mechanism on Institutional Governance/faculty performance	Students give formal feedback on the prescribed parameters, which reviewed by the top management and the faculty per se w.r.t. improvement, level up gradation. Informal feedback also taken by the top management from time to time to ensure continual improvement.
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10	Name of the Department	Computer Application
	Course	Master in computer Application (MCA)
	Level	Post Graduate
	1st year of approval by the council	1997
	Section Intake	60

Approval Description – MCA

	2015-16	2016-17	2017-18
Year wise Sanctioned Intake	60	60	60
Year wise Actual Admissions	8 + 22 (LE)	9 + 43 (LE)	8 + 16 (LE)

11. Teaching Staff Details –

Shri Guru Ram Rai Institute of Technology & Science

Name of The Staff

Sr.No.	Name of the Employee	Designation
1	Mr. Gagandeep S. Makkar	Asst. Professor
2	Mr. Pradeep Semwal	Asst. Professor
3	Mr. Sanjay Sharma	Asst. Professor
4	Mr. Sandeep Chopra	Asst. Professor
5	Mr. Harish Sharma	Asst. Professor
6	Mrs. Meenakshi Negi Bisht	Asst. Professor
7	Ms. Minit Arora	Asst. Professor
8	Mrs. Archana Kero	Asst. Professor
9	Mr. Vaibhav Sharma	Asst. Professor
10	Mr. Praveen Tripathi	Asst. Professor
11	Mr. Ajeet Singh Panwar	Asst. Professor
12	Mrs. Vaishali Prakash	Asst. Professor

12-List of Non Teaching Staff:

Sr. No	Name	Designation
1	Mrs. Prem Lata Purohit	Librarian
2	Mr. Rakesh Panwar	Accountant
3	Mr. Prashant Uniyal	Placement Coordinator
4	Ms. Poonam Saini	Clerk
5	Mr. Prem Nautiyal	Peon

13. Admission Quota –

Entrance test / admission criteria	The students shall have 50% Marks in graduation (45% for reserved category) and Entrance test conducted by Uttarakhand Technical University Dehradun.
Fees in rupees	1,72,000/-
Admission Calendar	June 2016 to August 2016

14.	Hostel	Girls Hostel
15.	Academic Sessions	Two Semesters Per Year -August to December -January to May
16.	Counseling / Mentoring	Yes
	Career Counseling	Yes
	Medical facilities	Yes
	Student Insurance	Yes
17	Students Activity Body	Yes
	Cultural activities	Yes
	Sports activities	Yes
	Literary activities	Yes
	Magazine	Yes
	News Paper	Yes

	Industrial Tours	Yes
	Alumni Activities	Yes